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NOTICE OF MEETING

Meeting	River Hamble Harbour Management Committee
Date and Time	Friday, 16th June, 2023 at 10.00 am
Place	Victory Hall, Warsash
Enquiries to	members.services@hants.gov.uk

Carolyn Williamson FCPFA
Chief Executive
The Castle, Winchester SO23 8UJ

FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the County Council's website and available for repeat viewing, it may also be recorded and filmed by the press and public. Filming or recording is only permitted in the meeting room whilst the meeting is taking place so must stop when the meeting is either adjourned or closed. Filming is not permitted elsewhere in the building at any time. Please see the Filming Protocol available on the County Council's website.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

All Members who believe they have a Disclosable Pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to Part 3 Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore all Members with a Personal Interest in a matter being considered at the meeting should consider, having regard to Part 5, Paragraph 4 of the Code, whether such interest should be declared, and having regard to Part 5, Paragraph 5 of the Code, consider whether it is appropriate to leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with the Code.

3. MINUTES OF PREVIOUS MEETING (Pages 5 - 8)

To confirm the minutes of the previous meeting held on 10 March 2023.

4. DEPUTATIONS

To receive any deputations notified under Standing Order 12.

5. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements the Chairman may wish to make.

6. MARINE DIRECTOR AND HARBOUR MASTER'S REPORT AND CURRENT ISSUES (Pages 9 - 24)

To consider a report summarising incidents and events in the Harbour and covering issues currently under consideration by the Marine Director.

7. ENVIRONMENTAL UPDATE (Pages 25 - 30)

To consider a report summarising recent environmental management of the Harbour.

8. RIVER HAMBLE FINAL ACCOUNTS 2022/23, FORECAST OUTTURN 2023/24 AND REVISED BUDGET 2023/24 (Pages 31 - 74)

To consider a report of the Directors of Corporate Operations and Universal Services presenting the final accounts for the financial year 2022/23.

9. REVIEW OF HARBOUR DUES (Pages 75 - 80)

To consider a report of the Director of Universal Services in respect of the rate of Harbour Dues for 2023/24.

10. FORWARD PLAN FOR FUTURE MEETINGS (Pages 81 - 84)

To consider a report anticipating future business items for the Committee and Harbour Board.

ABOUT THIS AGENDA:

On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact members.services@hants.gov.uk for assistance.

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

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Agenda Item 3

AT A MEETING of the River Hamble Harbour Management Committee of
HAMPSHIRE COUNTY COUNCIL held at Warsash Sailing Club on Friday, 10th
March, 2023

Chairman:

* Councillor Hugh Lumby

- * Councillor Pal Hayre
- * Councillor Stephen Philpott
- * Councillor Graham Burgess
- * Councillor Lance Quantrill
- * Councillor Mark Cooper
- * Councillor Pamela Bryant
- * Councillor Rod Cooper
- * Councillor Tonia Craig
- * Councillor Barry Dunning
- * Councillor Rupert Kyrle

Co-opted members

- * Nicola Walsh, River Hamble Boatyard and Marina Operators Association
- * Councillor Frair Burgess, Fareham Borough Council
- * Captain Steven Masters, Associated British Ports
- * Councillor Frank Pearson, Winchester City Council
- * John Selby, Royal Yachting Association
- * Andy Valentine, Association of River Hamble Yacht Clubs
- Ian Cooke, British Marine
- Councillor Joanne Burton, Fareham Borough Council

*Present

This meeting was chaired by the Vice Chairman, Councillor Pal Hayre, as the Chairman was recovering from an operation.

63. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Graham Burgess, Tonia Craig, Joanne Burton and from Ian Cooke.

64. DECLARATIONS OF INTEREST

Members were mindful that where they believed they had a Disclosable Pecuniary Interest in any matter considered at the meeting they must declare that interest at the time of the relevant debate and, having regard to the circumstances described in Part 3, Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore Members were mindful that where they believed they had a Personal interest in a matter being considered at the meeting they considered whether such interest should be declared, and having regard to Part 5, Paragraph 5 of the Code, considered whether it was appropriate to leave the meeting whilst the matter was discussed, save for exercising any right to speak in accordance with the Code.

Councillor Lumby declared a personal interest as member of the Royal Southern Yacht Club, a berth holder at MDL and a consultant at a law firm who provide legal advice to some businesses on the river; Councillor Dunning declared an interest as a member of the Royal Yachting Association; John Selby declared interests as a trustee of Warsash Sailing Club, a committee member of the Royal Yachting Association, of the River Hamble Combined Clubs and of the River Hamble Mooring Holders Association; Councillor Rod Cooper declared an interest as a mooring holder and as a member of the RAF Yacht Club; Councillor Frair Burgess declared an interest as a member of Warsash Sailing Club.

65. MINUTES OF THE PREVIOUS MEETING HELD ON 9 DECEMBER 2022

The minutes of the meeting held on 9 December 2022 were agreed as a correct record and signed by the Chairman.

66. DEPUTATIONS

A deputation was received from Tony Blewett who spoke regarding his concerns over pollution in the River. The Chairman thanked Mr Blewett for his deputation.

67. CHAIRMAN'S ANNOUNCEMENTS

The Chairman was sad to announce the death of former County Councillor and Management Committee member, Alan Rice. Members joined the Chairman in recognising the contribution that Alan had made and in sending condolences to his family.

68. MARINE DIRECTOR AND HARBOUR MASTER'S REPORT AND CURRENT ISSUES

The Committee considered the report regarding incidents and events in the Harbour.

With regards to sections 6 and 7 of the report, Members noted that both the Marine Safety Management System Audit and the Trinity House Audit had taken place and both been declared fit for purpose.

RESOLVED:

That the Committee support the contents of the report to the River Hamble Harbour Board.

69. ENVIRONMENTAL UPDATE

The Committee considered the report with an update on environmental matters.

Members discussed the issue of water pollution and noted that the responsibility for monitoring the water quality was that of the Environment Agency (EA). It was noted that the Harbour Authority reported incidents of pollution and sewage to

the EA and it was possible for members of the public to report in the same way. As part of the discussion, water pollution was recognised as a significant national issue that needed to be addressed by the appropriate authorities. Members sought to invite a representative of Southern Water to a future meeting of the Committee. Officers agreed to issue the invitation but noted that the Committee did not hold any formal powers over the company and could not insist upon their attendance.

In response to Members' questions, it was confirmed that:

- The EA monitor water quality through mandatory sampling – this was not conducted by the Harbour Authority. Occasionally Universities or other authorities conducted project work which involved some water sampling.
- The oyster restoration project was intended to contribute to the redevelopment of ecosystems within the River, as opposed to producing oysters for consumption. Other shellfish harvested from the Solent were subject to external byelaws, appropriate treatment processes and must be from licenced areas.

RESOLVED:

That the Committee note and support the report.

That officers liaise with Southern Water to invite representation at a future meeting of the Management Committee to discuss water pollution.

70. **RIVER HAMBLE ASSET REGISTER**

The Committee considered a report regarding the condition of operational assets and associated maintenance expenditure.

In response to a Member query, it was confirmed that price increases due to inflation had been factored in to the financial forecasting within the report.

RESOLVED:

That the Committee supports that:

- i. The report be taken into account alongside the annual statutory accounts in setting Harbour Dues for 2023/24 at the June Board meeting.
- ii. The contribution from Revenue to the Replacement Reserve should remain at £42,000 2023/24 and note be taken of the need for frequency and amount of potential future increases.

71. **FORWARD PLAN FOR FUTURE MEETINGS**

The Committee considered the report of the Director of Culture, Communities and Business Services with regard to the future business items for the Committee and Harbour Board agendas.

Members noted that the Annual Forum and draw for tender berthing at Hamble and Warsash Jetties would take place at Warsash Sailing Club at 18:30 on Tuesday 21 March 2023.

RESOLVED:

That the Committee notes the report.

HAMPSHIRE COUNTY COUNCIL

Report

Committee:	River Hamble Harbour Management Committee
Date:	16 June 2023
Title:	Marine Director and Harbour Master's Report and Current Issues
Report From:	Director of Universal Services

Contact name: Jason Scott

Tel: 01489 576387

Email: Jason.Scott@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to record formally RHHA patrol operations and inform the Duty Holder of significant events and trends having a bearing on the Marine Safety Management System.

Recommendation

2. It is recommended that the River Hamble Harbour Management Committee supports the contents of this report to the Harbour Board.

Executive Summary

3. This report summarises the incidents and events which have taken place in the Harbour and addresses any issues currently under consideration by the Harbour Master.

Contextual Information

Patrols

4. The Harbour has been patrolled by the Duty Harbour Master at various times between 0700 and 2230 daily. Mooring and pontoon checks have been conducted daily throughout the period.

Issues

5. **Anti-social behaviour** - A joint, Police-led, inter-agency co-ordination meeting was held on 15 May to address this year's plans to manage anti-social behaviour at Hamble Quay and elsewhere. The importance of alignment of consistent advice given to those attempting to access Hamble Jetty was among the first of the matters agreed following last year's experiences. Police advice to the public is to report any incidents of anti-social behaviour either on-line or by calling 101. Effort this year will also include a focus on Hamble Halt railway station to take action against those attempting to avoid fare paying. Harbour Authority body-worn camera footage will continue to be given to Hampshire police at their request to take any necessary action against perpetrators of anti-social behaviour.

6. **2023 Annual Forum** – The Annual Forum took place on 23 March at Warsash Sailing Club. This event was originally created as an opportunity for those who wished to put questions in public to the Chairman of the representative Management Committee and the Harbour Authority Team. Taking place in late March each year, the Forum has also been the occasion of the annual draw for free tender spaces. Over the course of the past eight years and notwithstanding the impact of COVID 19, attendance levels have diminished. There were no attendees this year and one in 2022. It is of great importance to the Harbour Authority that River Users feel they have the opportunity to express views on matters important to them. In recent years, an open-door policy at the Harbour Office has allowed River Users to address concerns directly throughout the year. Evidence therefore suggests that this policy meets the requirement of River Users. Rather than continue with future Annual Fora, it is recommended that this event is placed into abeyance but we remain open to it being reinstated if it is required in the future. The Marine Director's Annual Report is at Annex A.

7. **New Members' Briefings** - New Members of the Management Committee will be contacted individually by the Harbour Master and briefed on the particular duties and responsibilities of the Harbour Authority in respect of the Port Marine Safety Code and with regard to the environment. A comprehensive understanding of the powers, functions and obligations of the Harbour Authority and the limits of our jurisdictional interests will assist members when considering the advice they will give to the Harbour Board. Essential matters to be briefed are at Annex B. Any member who wishes to be refreshed on the Harbour Authority's powers, functions and obligations is invited to speak to the Harbour Master.

Appendix 1 To Marine
Director Report

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Incidents and Events

- 8.01 01 Apr. Joint response with HM Coastguard and Hamble Lifeboat to assist a small yacht in difficulty in Southampton Water. Vessel assisted to Hamble. Jet-washing on pontoons.
- 8.02 02 Apr. Routine liaison with Border Force cutter. Busy launching traffic at Warsash Slipway.
- 8.03 03 Apr. Assistance given to a vessel using the maintenance piles at Warsash Slipway. Support to Southern Inshore Fisheries Conservation Authority (SIFCA). Commercial making-up of replacement mooring lines. Liaison with a mooring holder regarding a failed mooring chain.
- 8.04 04 Apr. Considerable small craft traffic off Swanwick. Tow given to a small yacht with engine failure from the mouth of the River to Warsash for defect rectification.
- 8.05 05 Apr. Pressure wash of mid-stream Visitors' Pontoon. Liaison with Hampshire Ambulance, HM Coastguard and Calshot Lifeboat to recover and treat a casualty at Warsash following a head injury sustained while racing in the Solent.
- 8.06 06 Apr. Continued pressure wash of mid-stream Visitors' Pontoon. Tow of a small yacht to her proper mooring.
- 8.07 07 Apr. Recovered a large piece of timber from the Main Channel between the Bridges.
- 8.08 08 Apr. Liaison with HM Coastguard and Hamble Lifeboat to search for a person of interest.
- 8.09 09 Apr. Support to a visiting yacht rally. Attempt to locate a large branch, reported in the Main Channel North of the bridges. Tow given to a small motor vessel to HM Jetty Warsash.
- 8.10 10 Apr. Liaison with the owner of a moored yacht reporting a hit and run collision. Recovery of an empty fuel canister from the Main Channel. Assistance given to a small yacht with engine failure.
- 8.11 11 Apr. Investigation into collision reported at 7.09. Liaison with a Sailing Club. Routine liaison with Hampshire Marine Police Unit.
- 8.12 12 Apr. Assistance given to a training yacht off Warsash. Re-secured a mid-stream moored yacht with loose lines. Liaison with owner. Enhanced mooring checks in advance of high forecast winds.
- 8.13 13 Apr. Fender re-positioning and mooring checks following high winds.
- 8.14 14 Apr. Further CCTV installation work at HM Jetty Warsash. Assistance given to a visiting yacht in coming alongside at Warsash.

- 8.15 15 Apr. Responded at best speed to a call from a mid-stream moored yacht of a person in the water in difficulty off Lincegrove and Hacketts' Marshes. Patrol recovered a person who had slipped and fallen overboard from a yacht approaching Lands End. Thermal blanket used but casualty required no further action. Liaison with the Crown Estate mooring contractor.
- 8.16 16 Apr. Towed a yacht reporting engine failure to Hamble Jetty for defect rectification. Pumped out an inundated tender at Warsash.
- 8.17 17 Apr. Investigation commenced into a report of possible unconsented works at a riverside property.
- 8.18 18 Apr. Recovery of several branches from the Main Channel in the Upper River. Attended a collision of a yacht underway and two moored vessels. Initial investigation revealed the underway yacht had experienced engine failure. Failure caused by a lack of fuel although fuel gauge showed half-full. Liaison with affected vessels' owners.
- 8.19 19 Apr. Further liaison with owners affected by collision at 7.18. Cutting back of branches in the Upper River.
- 8.20 20 Apr. Assistance given to the helm of a dinghy, capsized on a strong ebb tide and driven onto a pontoon off Warsash. Helm recovered and dinghy righted. Commercial tow of a mid-stream mooring holder's vessel to her proper berth.
- 8.21 21 Apr. Attendance at Police Briefing Day, Netley Police HQ.
- 8.22 22 Apr. Training yacht moved on from a private mooring. Routine liaison with Hamble Lifeboat. Liaison with a sailing club reporting unauthorised mooring. Recovered a large branch from the Main Channel in the Upper River.
- 8.23 23 Apr. Targeted moorings check on behalf of the Moorings Officer.
- 8.24 24 Apr. Commercial tow of a yacht from the Visitors' Pontoon to a marina for lift-out. Commercial tow of another yacht from her mooring to a boatyard for lift-out.
- 8.25 25 Apr. Liaison with the owner of an aid to navigation regarding a failed light. Routine liaison with UK Border Force. Attendance at Hamble Quay to assist a vessel alongside the Quay on a falling tide. Assistance given to a member of the public regarding a lost set of car keys. Located and returned to owner. Verbal warning to the riders of two Personal Watercraft (Jetskis) for excessive speed and wash.
- 8.26 26 Apr. Patrol observed a mid-stream moored yacht lower than usual in the water. Yacht cockpit pumped out. Liaison with owner.
- 8.27 27 Apr. Removed a large branch trapped under the River Hamble Country Park Jetty and recovered to Warsash for disposal.
- 8.28 28 Apr. Light traffic. Tow of a yacht with engine failure to her mid-stream mooring.

- 8.29 29 Apr. Recovered a refuse bin from the Main Channel. Preparation for the visit of a large yacht at Warsash. Slowed and warned verbally two small motor vessels and a Personal Watercraft.
- 8.30 30 Apr. Preparation for the visit of a tall ship to Warsash.
- 8.31 31 Apr. Liaison with and assistance given to Hamble Lifeboat to recover two persons in difficulty in mud off Fairthorne Manor in the Upper River.
- 8.32 01 May. Responded to a report of a yacht low in the water. Liaison with owner. Assistance given to a vessel in using the Warsash sewage pump-out facility.
- 8.33 02 May. Liaison with a commercial towing company. Pressure washing of the Visitors' Pontoon. Commercial tow of a yacht from the Visitors' Pontoon to her proper mooring.
- 8.34 03 May. Assistance given to a moored yacht owner, experiencing difficulty in furling a sail. Assistance given to a stranded mid-stream mooring holder. Continued jet wash of Visitors' Pontoon.
- 8.35 04 May. Mid-river survey for the Environment Officer. Assisted a yacht alongside HM Jetty Warsash. Assisted a catamaran in freeing a line caught under her hull. Tide gauge cleaning.
- 8.36 05 May. Patrol craft maintenance. Tow of RIB with engine failure to a marina for lift out. Preparations for tree clearance work in the Upper River.
- 8.37 06 May. Coronation of His Majesty King Charles III. Dress Ship. Investigation into proximity of a land-based development to Mean High Water Springs. Light traffic.
- 8.38 07 May. Assistance given to a large yacht entering the River with intermittent engine failure. Assisted to HM Jetty Warsash. Stopped a small tenders for excessive speed and wash. Liaison with HM Coastguard and Hamble Lifeboat to assist a vessel reported to be aground just outside the River. Assistance given to a yacht fouled on a mooring pick-up line.
- 8.39 08 May. Move of a yacht to her proper mooring. First aid given to a member of the public. Liaison with HM Coastguard regarding the vessel aground at 7.38. Vessel now in Cowes. Vessel check on behalf of her owner.
- 8.40 09 May. Attempt made to clear part of a large tree from Botley. Higher than predicted tides prevented access at Low Water. Further attempt to be made. No 1 light replaced.
- 8.41 10 May. Recovered a railway sleeper from the 'L' run off Hacketts' Marsh. Liaison with a sailing club to support evening dinghy racing. Towed a RIB with engine failure from the mouth of the River to Warsash. Liaison with the Crown Estate mooring contractor regarding mooring line lengths. Recovery of a section of tree from the Main Channel to Warsash for disposal.

- 8.42 11 May. Moved on two training yachts using private moorings for berthing practice. Boat coding work. Responded to a report of diesel residue near Swanwick. A small amount witnessed and broken up with propellor wash.
- 8.43 12 May. Small motor vessel grounding on Hook Spit (between No 7 and No 9 Marks) on a rising tide. Vessel's propulsion had failed. Towed clear. Boat coding. Re-furled a loose foresail on a mid-stream moored yacht. Liaison with owner. Secured a loose halyard on a secone mid-stream moored yacht.
- 8.44 13 May. Stopped and warned verbally the rider of a Personal Watercraft for excessive speed and wash. Compliant. Assistance given to the owner of a small yacht who had broken the tiller on his outboard engine.
- 8.45 14 May. Responded to reports from the public and Hamble lifeboat of young people jumping from moored vessels and swimming from Hamble Jetty. Around 15 young people dispersed (compliant). Four French yachts (flying 'Q' (quarantine) flags) reported to be on private moorings off Swanwick. Attended to advise. Returned to Hamble Jetty to confirm no swimming but weather had caused most to depart.
- 8.46 15 May. Liaison with a motor vessel owner to advise of air draft and feasibility of passing under the A27 Bridge. Recovery and tow of a motor vessel with engine failure to a marina for defect rectification. Report taken from a yacht owner to report a minor collision (skipper error) with a moored vessel on a sailing club mooring. Liaison with the club. Liaison with Hampshire Marine Police Unit regarding persons of interest. Police-led joint action meeting on Summer action to address anti-social behaviour at Hamble and elsewhere.
- 8.47 16 May. Commercial tow of a small motor vessel from Hamble Jetty to the mid-stream Visitors' Pontoon to await lift-out. Liaison with the owner of the moored vessel damaged in the collision at 7.46. Branch recovered from the Main Channel off Crableck for disposal at Warsash. Attended Hamble Jetty to disperse swimmers but rain caused all to depart.
- 8.48 17 May. Liaison with Hamble River Taxi, reporting recovery from the water of the owner of a yacht alongside.
- 8.49 18 May. Safety signage inspection and refurbishment at Hamble Jetty. Liaison with Hamble Ferry. Dispersal of swimmers and other young people on Hamble Jetty (compliant).
- 8.50 19 May. Maintenance of top mark on Swanwick Port Hand marker. Heavy rain pm. Light traffic.
- 8.51 20 May. Support to Hamble River Raid event. Attended a yacht generating smoke. On attendance, engine exhaust smoke had been the cause. Attended a riverside property from which rocks were being deposited in the river in quantity. Order (compliant) given to stop the deposition, which appeared to be the residue of land-based works.

- Under investigation. Assistance given to a vessel under tow to a marina for lift-out. Attended Hamble Jetty to disperse a group of young swimmers (non-compliant). Body-worn camera footage retained for Police action following Police advice given at joint-agency action meeting 15 May. Attended a large motor vessel aground off Swanwick on the Fareham bank (skipper error). Vessel refloated on flood tide.
- 8.52 21 May. Attended Hamble Jetty in the morning to disperse 20 young persons. Compliant. Attended Hamble Jetty again in the afternoon to disperse a further large group. Mostly compliant but body-worn camera footage of one non-compliant individual will be passed to Hedge End Police for identification. Stood by a yacht reporting an intermittent engine problem while returning to her mooring. Pumped out a semi-submerged tender at Hamble Jetty following its sinking by youths.
- 8.53 22 May. Routine liaison with Hamble Lifeboat. Recovered and disposed of a dead seabird off Bursledon. Reported to DEFRA. Assisted wall repair contractors in recovery of a steel pontoon. Advice given to swimmers at River Hamble Country Park jetty in strong ebb tide. Attended Hamble Jetty to disperse a group of young persons. Police also in attendance following a call from a member of the public. Tide and weather caused the group to depart. Attended Hamble jetty at 2000 once more to disperse a smaller group of 6 young persons. Compliant.
- 8.54 23 May. Maintenance of aids to navigation. Attended Hamble Jetty to disperse youths. Body-worn camera evidence taken for Police action.
- 8.55 24 May. Assistance given to the owner of a yacht with engine failure. Returned a tender, recovered earlier, to her owners. Attended Hamble Jetty to disperse a group of young people. Routine liaison with Hamble Lifeboat.
- 8.56 25 May. Check on possible breach of environmental legislation. Patrol craft maintenance. Attended Hamble Jetty to disperse a group of around 50 swimmers. Some compliant. Tender sunk. Liaison with owner. Later raised. Reported to Police.
- 8.57 26 May. Boat coding work. Attended Hamble Jetty to disperse swimmers. Liaison with Hampshire Marine Police unit regarding a person reported missing.
- 8.58 27 May. Slowed and warned a group of jet ski riders off Warsash. Assistance given to a kayaker sinking (no bung). Responded to a call from a Hamble Sailing Club complaining at anti-social behaviour and criminal damage at Hamble Jetty. Youths dispersed. Attempted to re-float sunken tender.. Assistance given to a yacht with engine failure. Returned to Hamble Jetty to further disperse swimmers.
- 8.59 28 May. Dispersed swimmers from Hamble Jetty. Police present. Attended a grounded yacht off Hook Spit. Towed clear.
- 8.60 29 May. Attended Hamble Jetty to pump out two tenders sunk during the previous afternoon. Liaison with owners. Assistance given by

Hamble Lifeboat crew. Assistance given to a paddleboarder in the Upper River. Assistance given to the owner of a motor boat in coming alongside his berth. Attended Hamble Jetty to disperse swimmers. Compliant. Towed a small motor vessel with engine failure to HM Jetty Warsash. Towed a small yacht with engine failure to her marina berth. General advice on speed and wash given.

- 8.61 30 May. Liaison with Hampshire Marine Police Unit regarding an incident of interest. Assistance given to a yacht with engine failure. Towed to her proper berth. Attended Hamble jetty to disperse swimmers. Compliant.
- 8.62 31 May. Search for a tender reported as stolen from a marina. Attended Hamble jetty to disperse a group of swimmers. Pumped out a tender sunk by swimmers. Attended later to pump out the same tender following a repeat incident. Police informed. Towed a yacht with engine failure from the mouth of the River to her proper berth. Recovered a tender set adrift by a group of young people from the Main Channel off Swanwick. Returned tender to the boat park. Liaison with Hampshire Police.
- 8.63 01 Jun. Commercial pile line work. Tracing of a large motor yacht recorded speeding in the mouth of the River.
- 8.64 02 Jun. Commercial pile line work. Liaison with the Pink Ferry reporting a potential navigational obstruction inshore off Warsash. Under investigation.
- 8.65 03 Jun. Assistance given to a small motor vessel in the Upper River with engine failure. Towed to Swanwick for recovery. Towing assistance given to a yacht reporting her propellor fouled on a rope in the Solent. Towed to her marina berth. Monitoring of returning offshore powerboats following their race around the Isle of Wight. Recovered a large log from the Main Channel off Crableck.
- 8.66 04 Jun. Responded to a report of a PWC speeding in the Upper River. PWC located and directed out of the River. Assistance given to three kayaks in a strong ebb tide. Tow of a small yacht with an overheating engine. Maintenance of Swanwick Port Channel Marker.
- 8.67 05 Jun. Support to the Crown Estate – HM tour of River with Crown Estate Head of Marine.
- 8.68 06 Jun. Commercial tow of a yacht to a sailing club. Boat coding work. Delivery of first new patrol craft.

**REQUIRED CORPORATE AND LEGAL INFORMATION:
Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

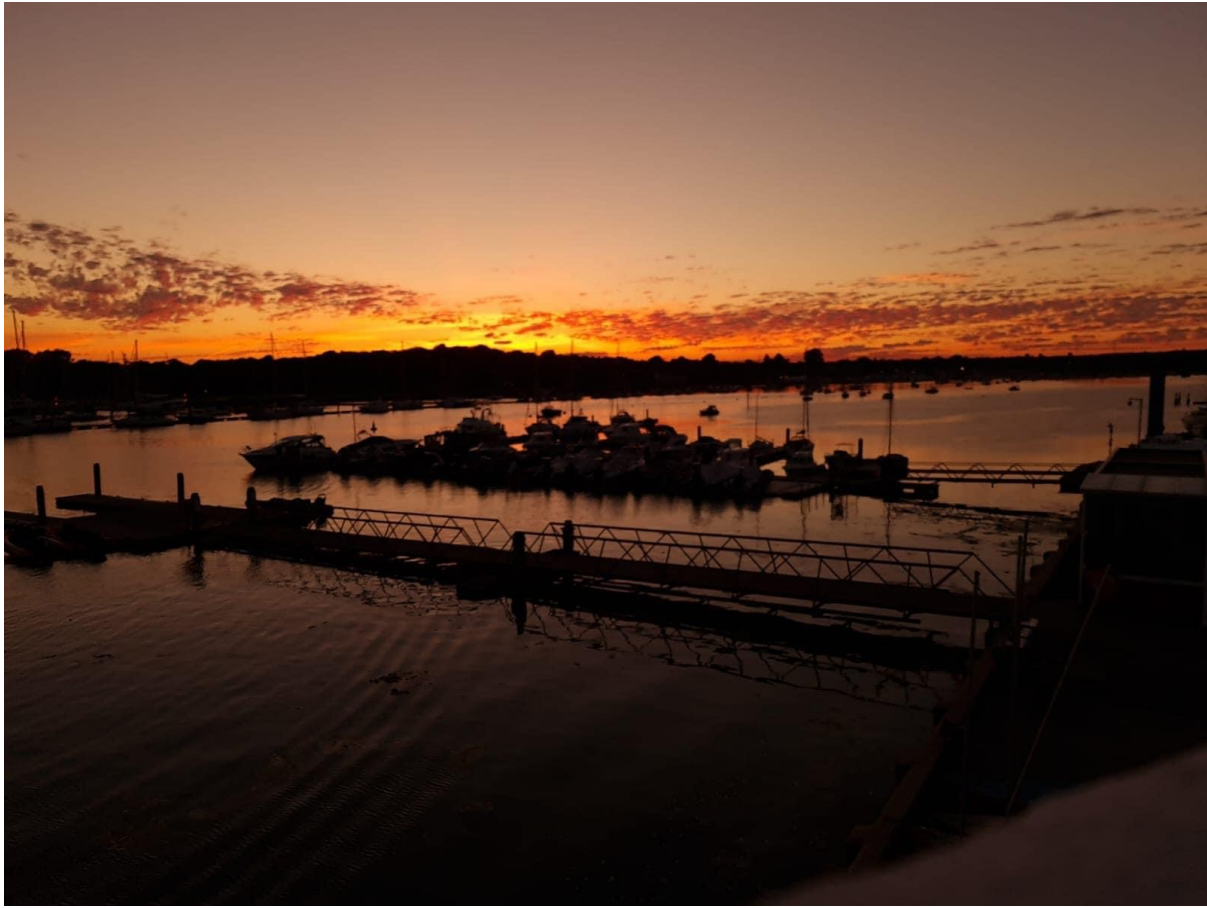
- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

An EIA is not required as no negative impacts are anticipated.



Marine Director's Annual Report 2023

The past year has seen no changes in the Chair or membership of the Harbour Board or Management Committee. Our Designated Person, responsible for independent assessment of our Marine Safety Management System has changed. Details are available on our website but Captain Martin Phipps MBE, formerly Southampton Harbour Master and member of the Management Committee for many years knows our River and will be bringing his considerable experience and a fresh set of eyes to bear on our MSMS. This will undoubtedly assist in driving its further continuous improvement.

Our 2023 Annual Forum and Tender Draw for Warsash and Hamble takes place on 21 March at Warsash Sailing Club.

2023, like 2022, saw few applications for re-development. Our focus over the past two years has been on guiding smaller developments through the correct processes for obtaining the necessary approvals. We have seen the usual applications for maintenance dredging and pontoon replacement which have taken place over the Winter. This year will see planning for the next Crown Estate pile replacement programme in consultation with its mooring contractor. For those wishing to re-develop, I would make our usual request for early engagement about potential projects within the area up to the High Water mark, however small. Whether this is for development or dredging, we will assist in ensuring that applicants navigate the process and are aware of the relevant permissions.

By this time last year, three named storms had descended on the River. This year has not seen a repeat, fortunately. Our Marine Safety Management System, new to our Designated Person, will be reported on over the Summer. Captain Phipps brings much to the River and we expect a thorough analysis to ensure we take advantage of current thinking on best practice. Meanwhile, the General Lighthouse Authority, Trinity House, has conducted its annual routine physical inspection of our Aids to Navigation and found them to be in Good Order. We remain compliant with our responsibilities as a Category C Local Lighthouse Authority.

Since my last report, several projects have been commissioned at the Harbour Office. Our new black water pump-out facility at Warsash has been fitted and made available for use. Regrettably, a power failure to a buried electrical cable near Shore Road caused the system to become unserviceable in February. That electrical supply defect is now rectified and we await re-commissioning of the facility. It is expected that it will be back online by the end of March. It is encouraging that word of its availability is getting around and we look forward to seeing many more vessels use it this season.

River Users will be able to access a new Harbour Authority website this Summer. The new more modern site aims to be more intuitive and contain information which is better ordered and, we believe, in a more appealing format. We have commissioned drone fly-through footage from the mouth of the River inwards with commentary to indicate the hazards and best practice in safety when approaching and using the River. A new weather station will link to the site and provide current weather conditions and improved tidal information will also be available.

As many will be aware, 2021 saw the refurbishment of a major part of our Harbour Wall. The second phase is now well underway and will see the remainder of the wall to riverward of the building replaced in a similar way. This means a continuation of formed and ridged wall faces with vertical inset pools designed to offer a habitat to marine species. Completion is expected at the end of April.

Our Cheetah patrol craft have served us well for the past 13 years. With the forecast lifespan of these essential operational assets approaching its end, we submitted last Summer via the Management Committee and Board a paper recommending their replacement. Funding had been set aside in our reserves for this purpose. Three new craft have been purchased and are being built out of recyclable and robust High Density Polyethylene (HDPE). These craft are more carbon-efficient and will offer greater availability, last for around 40 years, achieve year-on-year savings in terms of all operating costs and contribute to a strengthening of our reserve position. The current delivery forecast is June. They will retain our distinctive colour scheme and be obviously marked as Harbour Authority Craft.

April 2021 and 2022 saw the arrival of better warmer weather. We look forward to seeing everyone afloat soon, including those who may have been out of the water over the Winter. However, the arrival of warmer weather in April has brought each year the first occurrences of anti-social behaviour. Last year's Police analysis showed that action was taken against some perpetrators. Our Body Worn Cameras, procured to protect our staff from abuse,

help the Police in identifying those responsible. As, ever, we will support the Police in every way we can to bear down on anti-social behaviour. The Police always make it clear that timely reporting using the online facility as well as using the 101 facility, will allow them to respond most effectively. It would be most helpful therefore if anyone witnessing anti-social behaviour, wherever it takes place, reports it to the Police.

Our financial position has continued to benefit from a general increase in the popularity of boating, meaning that Visitors' numbers remain higher than pre-COVID, although numbers are not quite as high as last year. The consequence is that income streams remain positive. We continue to monitor that position. As a result, taking into consideration our asset review work and last year's final accounts, we were able to recommend a relatively modest (in comparison to many indices) 1% increase in Harbour Dues. While by no means a certainty, it is hoped that these conditions will continue. The Board will be considering the annual Asset Review report at its next meeting and will take that into account alongside our annual accounts when considering the setting of Harbour Dues in June. Our report on our Forecast Outturn and 2023/24 Forward Budget is available on our website under the minutes of the January Harbour Board.

Our long-standing support to the joint Portsmouth University and Blue Marine Foundation to support the Solent Oyster restoration project will reach an important milestone in April. This will see the culmination of significant planning and licensing work to lay a thin layer of broken shell (called cultch) in the deeper waters around Swanwick bend. Once monitoring has taken place to ensure that the terms of the Marine Management Organisation's Licence are met, juvenile Solent Oysters will be laid soon afterwards. As many will be aware, work to determine the mortality rate of native oysters has been ongoing and results have supported the decision to deposit this larger quantity of juvenile oysters which will hopefully contribute to the re-establishment of a once large local population.

In the absence of any progress to resolve the long-standing problem of drainage into the River from the M27 Bridge, the Chairman of the Harbour Board has written to the Secretary of State for Transport for support. Baroness Vere of Norbiton's response indicated funding timelines for possible resolution through National Highways' Designated Funds programme. This scheme indicates planning for feasibility this year, design in 2023/24 and construction in 2024/25, subject to securing approval of funding for each stage. National Highways will engage with Hampshire Council during the Designated Fund scheme development and scheme works information will be provided to all appropriate authorities. Giving the funding dependency and the 30 years over which the RHHA has been pressing for a solution, a positive outcome is by no means certain. We will continue to press for one.

Every three years, the RHHA conducts a practical training exercise to validate its Oil Spill Preparedness & Response Plan. October's exercise was attended by the Regulator (The MCA) and the Environment Agency and sought to explore in greater detail the challenges that might be faced in waste disposal. Some useful lessons on waste disposal were learned and those are being incorporated into our Plan.

In March last year, the MCA undertook a routine audit of the River Hamble Port Waste Management Plan (PWMP) in line with The Merchant Shipping and Fishing Vessels (Port Waste Reception Facilities) Regulations 2003. The MCA assessed RHHA's compliance with

the Plan and its record keeping, and inspected site facilities at the Harbour Office, at Swanwick Marina and at Deacons Marina. The resulting audit report was positive, with the inspected sites found to be compliant with the Plan and maintained in a clean and safe condition. Potential for minor updates and improvements to the PWMP were discussed.

In April, our Environment and Development Manager attended the Hook Lake Coastal Management Study Steering Group, as one of several representatives of Hampshire County Council's various interests in the site. Coastal Partners (the combined Local Authority team of Fareham, Havant, Portsmouth and Gosport Councils) are investigating the future management of Hook Lake (part of the Hook with Warsash Nature Reserve) as part of The Regional Habitat Compensation Programme (RHCP), a strategic programme run by the Environment Agency which seeks to replace habitats that are lost due to the management of coastal defences. The project has undertaken an array of investigations, surveys and modelling to produce a long-list of options. These are being assessed against project objectives and screened to create a 'shortlist' of most viable options that will undergo detailed appraisal, utilising the process set out in the Environment Agency's national Flood and Coastal Erosion Risk Management Appraisal Guidance. A public consultation event of the project - the 'Shortlist Exhibition' was held in Warsash on 12 and 13 July 2022. More can be found on the Coastal Partners' Website at <https://coastalpartners.org.uk/project/hook-lake-coastal-management-study/>

The Harbour Authority was also asked to contribute to a Defra-commissioned study researching options to improve waste management for end-of-life recreational marine vessels. The study aims to cover a range of issues including vessel abandonment, number and type of vessels coming to the end of their life, disposal options and barriers, current clean-up efforts, and potential policy options to tackle the issue. Defra will use the study to help inform policy decisions and shape the development of future legislation.

The Harbour Authority was invited during the Summer to join the Southern Inshore Fisheries and Conservation Authority (SIFCA) led Conservation Group for the Solent, comprising stakeholders in the District who can provide information and advice regarding the conservation and management of local fisheries and activities, including bait digging, hand gathering of shellfish, and oyster restoration. Attendees include the Environment Agency, National Trust, harbour authorities, The Wildlife Trusts, RSPB, Blue Marine Foundation and other Non-Government Organisations.

The Blue Marine Foundation, along with 9 project partners, has secured a \$US 5 million grant from the Endangered Landscapes Programme to restore seagrass meadows, oyster reefs, saltmarsh and seabird nesting habitat across the Solent over the next 5 years. In addition to physically restoring areas of these four key habitat types, the Solent Seascape Project will also work with landowners and regulators to improve the protection and management of existing Solent habitats, to monitor the benefits of seascape scale restoration scientifically and to ensure that local people and sea-users co-design the project, thereby becoming more connected and engaged with their own marine environment. The Harbour Authority will continue to encourage and facilitate any proposals in the Hamble, which will likely build upon those already underway with Blue Marine Foundation, the Environment Agency and Portsmouth University.

Our usual engagement in other important groups has continued throughout the year. The Harbour Master has been re-elected as Chair of the Solent Marine Sites Group. Our

Environment and Development Manager (EDM) sits on the subordinate Natural Environment Group to track actions and receive updates on issues relevant to the RHHA. Our EDM continues to facilitate the Hamble Estuary Partnership, a vital vehicle for discussion environmental issues around the River. Both offer much useful information on their websites.

You may recall that the Harbour Office was selected by Hampshire & Isle of Wight Wildlife Trust (HIOWWT) as one of several prominent locations across the Solent to host a small mural to raise the profile of local native biodiversity. The winner of our public vote was the Lobster; those who visit Warsash will have noticed that the Lobster now features on our Office at Warsash, offering a reminder of the diverse Solent habitat.

Lastly, I would like to advertise that the revised 2023 edition of the River Hamble Handbook, part-funded by the Harbour Authority, is now available from the Harbour Office and Marinas and Boatyards.

I hope as always that River Users will have found this report useful and would welcome any questions that may arise either now or at any stage direct to the Harbour Office.

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HAMPSHIRE COUNTY COUNCIL

Report

Committee:	River Hamble Harbour Management Committee
Date:	16 June 2023
Title:	Environmental Update
Report From:	Director of Universal Services

Contact name: Alison Fowler

Tel: 01489 576387

Email: Alison.fowler@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to summarise activities relating to the River Hamble Harbour Authority's (RHHA) environmental management of the Hamble Estuary between mid-February and May 2023.

Recommendation

2. It is recommended that the River Hamble Harbour Management Committee:
 - (i) notes and supports the remainder of this report.

Updates

3. **M27 Bridge Drainage**

Following the receipt of Baroness Vere of Norbiton's response to the Chairman of the River Hamble Harbour Board last year, RHHA officers met with National Highways (NH) to discuss the feasibility study and costing that would be undertaken by Jacobs in relation to the following scope of work that is required to the M27 bridge: Deck waterproofing, Strengthening in relation to abnormal loads, Drainage (transfer of drainage from the downpipes to the side of the bridge, with installation of interceptors for outfalls), Painting, Potentially the replacement of the barriers (to be confirmed after corrosion investigation work). The timeline set out at the meeting was (1) 2022/2023 financial year – Jacobs instructed to undertake the feasibility study and costings for the above elements, (2) 2023/24 financial year – Design, (3) 2024/2025 – Construction.

On requesting an update, NH responded that due to the parapet strike on the bridge it has had to divert resources to undertake assessments of the structure which has established some issues which will also require localised

strengthening. NH's current programme (funded) shows completion of the feasibility stage by September 2023. The matter was discussed at length at the last Management Committee and we have agreed to wait until the outcome of the feasibility study is known before deciding on further action.

4. Harbour Office Sea Wall repairs

Phase 2 (final stage) of the sea wall has been completed successfully. The concrete refacing has included a textured finish and ecological enhancements, in addition of the reinstatement of the "Vertipools", all designed to enhance biodiversity. Colonisation will continue to be monitored voluntarily by the research team from Bournemouth University. A ladder and fendering has also been added for ease and safety of operational requirements. RHHA has sought to reduce waste and has offered the eco-form liner for reuse, the first to do so as part of a new 'library' scheme for eco-form liner to encourage more construction projects to adopt similar approaches.

RHHA was encouraged to submit the project for the CIRIA BIG Biodiversity Awards 2023 <https://www.bigchallenge.info/> The project has been entered by RHHA on behalf of Hampshire Country Council (HCC) into 2 categories – 'Innovation', and 'Small habitat <0.5ha' . Results will be announced in Autumn 2023.

5. Unpermitted development activity

Several cases of unpermitted works by 3rd parties have been observed, and these are currently under investigation by RHHA and other regulatory authorities.

6. Hook Lake Coastal Management Study

As briefed previously, RHHA is a member of the Project Steering Group and is one of several different departmental representatives of Hampshire Country Council's various interests in the site at Hook with Warsash Nature Reserve. RHHA has reviewed and responded to Coastal Partners' shortlist of options for a scheme to create intertidal habitats to compensate for those that are being/have been lost due to the management of coastal defences. RHHA's primary interest is the potential for alteration of hydrographic flows and sediment dynamics and implications for navigation. Coastal Partners will need to create an Outline Business Case in order for it to proceed to the next phase, which initially needs to include further survey and monitoring work.

In addition, RHHA has submitted information (relevant to RHHA's role and functions) to inform a wider HCC Briefing note for HCC Members. HCC is represented on the Project Board through the Countryside Service as landowner.

More at <https://coastalpartners.org.uk/project/hook-lake-coastal-management-study/> and a recent presentation of the current position at http://www.solentforum.org/networking/meeting/Hook_Lake_March2023.pdf

7. **Solent European Marine Sites Management (SEMS) Responsibilities**

The Environment & Development Manager (EDM) represented RHHA at the Solent Forum meeting in March, and the Natural Environment Group (NEG) in April. This engagement ensures that relevant authorities, such as RHHA, continue to fulfil their duties and remain aware pending changes relevant to environmental legislation, policies, regional plans and local projects.

<http://www.solentforum.org/networking/meeting/>

http://www.solentems.org.uk/natural_environment_group/NEG_Meetings

8. **Solent Oyster Restoration project**

During April, RHHA supported the Blue Marine Foundation in the placement of a licenced reef comprising a thin layer of shells and gravels on a specified subtidal area of 2,500 sq m of the riverbed, followed by the later deployment of 15,000 oysters on top. The creation of this new native oyster reef was featured on local and National BBC news programmes and well as in written news and magazine articles. The Blue Marine Foundation also made their own separate film of the project, which will be released later in the year and features interviews with RHHA officers. <https://www.bbc.co.uk/news/uk-england-hampshire-65404393>

This work has added another phase to the important work to restore the native oyster population in the Solent. Existing aspects also include the oyster aquaculture systems called ORTAC's at the Swanwick Bend (researching nutrient uptake) as well as oyster brood stock cages at two marinas (supplying juveniles into the estuarine system), and various monitoring devices.

9. **Water Sports with wildlife - interactive map**

RHHA has supported Bird Aware Solent with its creation of the Hamble-specific elements of its "water sports with wildlife" map and guides. The interactive map is designed to help people reduce their disturbance to protected birds and habitats, particularly with the increasing uptake of pursuits like paddleboarding. The map also pinpoints more suitable exit and entry points as well where to find local amenities. <https://birdaware.org/solent/the-solent/watersports-with-wildlife/>

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

An EIA is not required as no negative impacts are anticipated.

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HAMPSHIRE COUNTY COUNCIL

Report

Committee:	River Hamble Management Committee
Date:	16 June 2023
Title:	River Hamble Final Accounts 2022/23, Forecast Outturn 2023/24 and Revised Budget 2023/24
Report From:	The Director of Corporate Operations and Director of Universal Services

Contact name: Jennifer Wadham
Jason Scott

Tel: 03707 798929 **Email:** Jennifer.Wadham@hants.gov.uk
01489 576387 Jason.Scott@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to present the final accounts of the Harbour Authority for the year ended 31 March 2023 and the forecast outturn and proposed revised budget for the year ended 31 March 2024 to the River Hamble Harbour Management Committee for consideration.

Recommendations

2. That this report, the statutory accounts and management accounts for 2022/23 be noted by the River Hamble Harbour Management Committee, prior to submission to the River Hamble Harbour Board for approval.
3. That the Committee supports the proposal to retain the revenue surplus for the 2022/23 financial year in the Revenue Reserve to offset the expected draw required from the Revenue Reserve in the 2023/24 financial year.
4. That the Committee notes the forecast outturn for the 2023/24 financial year and supports the recommended changes to the 2023/24 budget and their submission to the River Hamble Harbour Board for approval.

Executive Summary

5. Under the Harbours Act 1964, the River Hamble Harbour Authority is required to prepare an annual statement of accounts relating to the harbour activities in accordance with the Companies Act 2006. However, these accounts are considered to be exempt from the requirement to be separately audited.
6. The statutory accounts for the year ended 31 March 2023 show a net surplus of £38,370, as detailed in Appendix 1. This is after a depreciation charge of £32,938, a profit on the disposal of assets of £12,589, and net expenditure on projects that have been funded from reserves totalling £4,891.
7. This report also presents the end of year management accounts, comparing the final outturn position for income and expenditure for the year ended 31 March 2023 against the 2022/23 revised budget (detailed in Appendices 2 and 3).
8. The management accounts show that the Harbour Undertaking returned a net surplus of £52,208 on general revenue activities, enabling the agreed £42,000 contribution to the Asset Replacement Reserve to be made in full and leaving a remaining surplus of £10,208.
9. Under the reserves policy, the Revenue Reserve should hold annual surpluses totalling no more than 10% of the gross revenue expenditure budget, which currently equates to £65,100. However, the forecast outturn position for the year ended 31 March 2024 is that a £10,000 draw will be required from the Revenue Reserve. Therefore, it is proposed that the £10,208 revenue surplus be added to the Revenue Reserve, to offset the projected draw required in the 2023/24 financial year.
10. The outturn position for the year ended 31 March 2023 is a £15,208 improvement on the budgeted position, mainly as a result of increased visitor income, miscellaneous income and interest, partly offset by smaller increased costs against various expenditure budgets.
11. The forecast outturn for the year ending 31 March 2024 is a £32,000 surplus on revenue activities, £14,000 lower than the forward budget. Significantly this would not be sufficient to meet the £42,000 annual contribution to the Asset Replacement Reserve in full, and therefore a £10,000 draw from the Revenue Reserve is projected.
12. The forecast variance largely reflects the removal of provision for additional income from commercial late payment surcharges, and higher credit card charges relating to income received, both of which are based on the 2022/23 year-end outturn; one-off planned expenditure on replacement office furniture; partly offset by the projected continuation of increased visitor income which has been sustained since the covid pandemic.

13. A revised budget is proposed to include planned draws from the Asset Replacement Reserve of £94,000 for Warsash Bridge remedial works and a net £114,000 for the remaining cost of the new patrol vessels less the expected proceeds from the sale of the current vessels.

Contextual Information - Statutory Accounts

14. Under Section 42(1) of the Harbours Act 1964, the River Hamble Harbour Authority is required to prepare an annual statement of accounts relating to the harbour activities in accordance with the Companies Act 2006. Section 42(5) of the Harbours Act 1964 states that the published accounts should be sent to the Secretary of State for Transport, together with a report on the “state of affairs” disclosed by the accounts, within nine months of the financial year end.
15. Using guidance issued by the Department for Transport, the River Hamble Harbour Authority is considered to be exempt from the requirement to audit the statutory accounts under Section 477 of the Companies Act 2006. However, the Harbour Authority accounts form part of the overall Hampshire County Council accounts and therefore will be included within the audit of those accounts.
16. The statutory accounts, as detailed in Appendix 1, show a profit for the year of £38,370. This is after a net charge to the accounts relating to depreciation on the assets held of £32,938, a profit of £12,589 on the disposal of assets, and one-off planned expenditure on projects of £4,891 that have been funded from reserves.

2022/23 Outturn

17. The revised budget provided for a surplus on standard revenue activities of £37,000, before the agreed £42,000 contribution to the Asset Replacement Reserve (ARR), with a net deficit of £5,000 to be funded by a transfer from the Revenue Reserve (RR).
18. The final outturn position, as presented in Appendix 2, is a surplus of £52,208 on standard revenue activities, £15,208 higher than the revised budget. The surplus will be used to fund the agreed £42,000 annual contribution to the ARR, with the remaining £10,208 added to reserves.
19. In view of the forecast pressure for 2023/24 as set out below, it is proposed that the full £10,208 is added to the RR and used to offset the expected £10,000 draw required from the RR in 2023/24.

Income

20. Total income for 2022/23 was approximately £26,000 higher than budgeted at £714,002, but £9,000 lower than the forecast presented to the Committee in December.
21. Annual Harbour Dues totalled £561,253, marginally higher than the £559,000 budget. The December forecast had included additional income for late payments and surcharges based on the previous year, however this income has proven not to be ongoing.
22. The rise in yachting popularity following the relaxation of Covid-19 restrictions has been sustained and contributed to a £23,000 overachievement of visitor income, with total income for the year of £67,933. Increased income from larger boats staying longer and demand from boats displaced by dredging also contributed to the overachievement.
23. Miscellaneous income was £4,000 higher than budgeted due to increased demand for pile lines and irons services, and higher levels of harbour consent work.
24. However, minimal towing income was received for the year as no pile replacement projects were carried out by the Crown Estate, and retail sales of crabbing equipment have not resumed following the Covid-19 pandemic, so the small other funding income budget was not met.
25. Interest of £4,226 was received, with interest paid on the revenue reserve balance held by Hampshire County Council at an average rate of 2.29% to mirror the average Bank of England base rate.

Expenditure

26. Revenue expenditure for the year totalled £661,794, approximately £11,000 higher than budgeted and £5,000 higher than the forecast presented to the Committee in December.
27. Salary costs were £4,000 over budget with the cost of the inflationary pay award being higher than the 2% budget provision. This pressure was partly offset by lower overtime costs.
28. Transport related costs were £5,000 higher than budget due to higher spend on boat repair and maintenance to maximise potential sale values, and rising fuel costs.
29. Credit card income collection charges were £5,000 higher than budget and reflective of the increased costs seen since the introduction of Harbour Assist.

30. Designated person expenditure was £1,285 higher than budgeted due to a change of supplier during the year, which will result in lower annual costs in future years.
31. Expenditure savings were made on the Central Department Charges budget, with actual legal and democratic support required being lower than budgeted; the Environmental Maintenance budget due to less slipway clearances being required during the year; and the Public Jetties & Navigational Safety budget as a bathymetric survey was not carried out during the year.
32. A more detailed breakdown of the income and expenditure is set out in the tables contained in Appendices 2 and 3 and the Notes to Appendices 2 and 3.

2023/24 Forecast Outturn and Revised Budget

33. The 2023/24 forward budget was approved by the Board at the meeting on 13 January 2023. The approved budget allowed for a surplus on general revenue activities of £46,000, which would enable the full £42,000 contribution to the ARR to be made and leave a residual balance of £4,000 to be transferred to the RR and AER.
34. Based largely upon the year end position, the current forecast for the 2023/24 financial year is a surplus of £32,000, £14,000 lower than budgeted. Instead of a contribution to reserves, the forecast would require a £10,000 draw from the RR to meet the £42,000 contribution to the ARR in full.
35. The forecast variance includes:
 - £16,000 underachievement of Harbour Dues income, removing the forecast for commercial late payment surcharges and reflecting the 2022/23 year end position.
 - £9,000 pressure on the Office Expenses budget covering £4,000 one-off expenditure on replacement office chairs and £5,000 for credit card charges relating to income received in line with actual charges over the last two years.
 - £8,000 overachievement of Visitor Income reflecting the higher levels of income sustained over the last two years.
 - Other minor variances include a £1,000 pressure on the Rent and Rates budget, reflecting the higher turnover rental charges seen over the last two years; a reduction of £3,000 on boat repairs and maintenance due to the recent purchase of the new vessels; and £1,000 additional income from expected increased levels of harbour consents.

36. The Committee is asked to support the following revised budget changes in relation to draws from reserves for submission to the Board for approval:

- Provision for a £94,000 draw from the ARR for the anticipated expenditure on Warsash Bridge remedial works.
- Provision for a net £114,000 draw from the ARR for the £174,000 remaining 50% cost of the new patrol vessels (subject to exchange rate fluctuations) offset by £60,000 expected proceeds from the sale of the current patrol vessels.

Reserves

37. The Harbour Board approved a reserves policy on 18 May 2007 which provided for the following three reserves:

- Asset Enhancement Reserve (AER) – £320,000 for a programme of future opportunities.
- Asset Replacement Reserve (ARR) – to replace all Harbour Authority Assets and provide maintenance dredges over a 25-year cycle. An Annual contribution of £43,000, later reduced to £35,000, to be received from revenue.
- Revenue Reserve (RR, also known as the General Reserve) – to hold annual surpluses totalling no more than 10% of the gross revenue budget (for 2022/23 this equates to £65,100). Any excess to be transferred to the AER, returned to mooring holders or to fund one-off revenue budget pressures as approved by the Board.

38. On 1 April 2022 the Harbour Board approved the following changes to the reserves policy in relation to the Asset Replacement Reserve:

- Increase the annual revenue contribution from £35,000 to £42,000, with future increases linked to the Asset Replacement register reporting agreed in principle.
- Introduction of a £100,000 minimum Asset Replacement Reserve balance policy to improve future resilience.

39. On 12 January 2023 the Harbour Board approved that any excess revenue surplus that would take the RR balance above the maximum level should be automatically added to the AER unless an alternative proposal was approved.

40. The total reserves for the River Hamble were £547,996 at 31 March 2023, a decrease of £101,200 on the position at the end of 2021/22. The reserves are detailed in Appendix 4

41. It is proposed that the full £10,208 surplus for the 2022/23 financial year be added to the Revenue Reserve, to offset the £10,000 draw from the RR projected for the 2023/24 financial year, resulting in a projected balance of £62,408, just below the £65,100 maximum under the reserves policy.
42. A net amount of £121,551 was transferred from the Asset Replacement Reserve in the 2022/23 financial year, being the £173,773 50% of the cost for the three new vessels, £3,646 cost for the CCTV system, and £3,632 on boat engines, less the planned annual contribution to the ARR of £42,000 and £17,500 proceeds from the sale of the RIB.
43. A draw of £1,259 was made from the Asset Enhancement Reserve for the costs of the new weather station.
44. In 2022/23, interest of £11,402 was received on the reserves balances and income received in advance for annual Harbour Dues. Interest was paid at the average agreed rate of 2.29% on all reserve balances.

Conclusion

45. The report highlights the final position for the 2022/23 financial year, which was more favourable than budgeted, and allowed for the agreed annual transfer to the ARR, plus further transfers to the RR.
46. The reserves remain in a good position and are considered an appropriate level for future anticipated expenditure.
47. The outlook for 2023/24 is now less favourable than previously anticipated with a £10,000 draw from the RR forecast to meet the annual £42,000 contribution to the ARR in full.

Climate Change Impact Assessment

Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience impacts of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.

Climate Change Adaptation. A full assessment of climate change vulnerability was not completed as no decision is required in respect of this report.

Carbon Mitigation. A full assessment of carbon mitigation vulnerability was not completed as no decision is required in respect of this report.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

This report is in accordance with the budget strategy and the County Council's financial management policy. This policy applies equally to all services and ensures consistent financial management decisions across all services. Equality objectives are not considered to be adversely affected by the proposals in this report.

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River Hamble Harbour Authority

Report of the Board and unaudited financial statements
for the year ended 31 March 2023



River Hamble Harbour Authority
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for the period ended 31 March 2023

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River Hamble Harbour Authority

Report of the Board for the year ended 31 March 2023

Hampshire County Council is the statutory Harbour Authority for the River Hamble Harbour. Responsibility for the governance of the River Hamble was transferred to Hampshire County Council in 1970 and the harbour has operated as a municipal port ever since.

Section 42 of the Harbours Act 1964, as amended by paragraph 10 of Schedule 6 to the Transport Act 1981, requires every statutory Harbour Authority to prepare an annual statement of accounts for the harbour activities in accordance with the requirements of the Companies Act 2006, for submission to the Secretary of State for Transport.

All harbour undertakings carried out by Hampshire County Council are part of the County Council's service provision to residents, and there is no separate legal entity in place to which the provisions apply. As such these accounts have been prepared for the River Hamble Harbour Authority in a style which is consistent with the reporting requirements of the Companies Act 2006.

Hampshire County Council delegates its executive decision making function to the River Hamble Harbour Board. The County Council and the representatives on the Harbour Board form a democratically accountable body responsible for overseeing the operation of the harbour and the impacts from it. The following members served on the Harbour Board during the year:

- Hampshire County Council:
 - Councillor Seán Woodward (Chairman)
 - Councillor Keith House
 - Councillor Michael Ford
- Independent Board Members:
 - David Jobson (Recreation)
 - Chris Moody (Marine Industry)
 - Nikki Hiorns (Environment)
- Marine Director:
 - Jason Scott (Harbour Master)

In addition, the River Hamble Management Committee (constituted in accordance with the River Hamble Harbour Revision Order 1969, as subsequently amended) provides policy advice to the Harbour Board and is responsible for scrutinising the Harbour Board's decisions. The Management Committee is comprised nineteen

members: ten County Councillors (one of whom acts as the Committee Chairman), three District Council Councillors (one from Eastleigh, one from Fareham and one from Winchester) and representatives from each of the following interested parties: Associated British Ports; Association of River Hamble Yacht Clubs; British Marine Federation; Hamble River Boatyard and Marine Operators Association; the Berth and Mooring Holders; and the Royal Yachting Association.

Principal Activities:

The principal activities of the Harbour Authority during the period under review were the management of moorings, pontoons and associated harbour facilities, and ensuring the safe and efficient operation of the River Hamble Harbour.

Political and Charitable donations:

No charitable donations were made during the year (2021/22 £nil).

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with Financial Reporting Standard 102 Section 1A *Small Entities* and in keeping with the requirements of Section 42 of the Harbours Act 1964.

The financial statements were approved and authorised for issue by the Board on 07 July 2023 and signed on its behalf by Councillor Seán Woodward.

River Hamble Harbour Authority

Harbour Master's report
for the year ended 31 March 2023

Marine Director's Annual Report

Last year, the Harbour Board approved a 1% increase in Harbour Dues against a background of increasing inflation and wider uncertainty in financial markets. These accounts demonstrate that the decision made last year balanced effectively the needs of the Authority and paid due consideration to the needs of our River Users in challenging times. The surplus generated last year will help moderate the effect of necessary increases in expenditure this year.

Visitors' income has remained favourable albeit at a slightly reduced level compared with 2021/22. This was expected. Our Waiting List for ever-popular and competitively-priced moorings remains healthy. Work with the Crown Estate to take advantage of any opportunity to develop the mooring pattern to meet customers' requirement and bear down on the length of time spent on the Waiting List is ongoing. The consistently higher levels of income seen over the past three years give confidence that our forecast outturn next year is sound. This is further underpinned by visitors' receipts at the time of writing this report.

Expenditure has been in line with that expected. Here, we have taken advantage of opportunity to build reserves in a measured way and enhance our resilience in the short, mid and longer term. Our decision to replace our hard-working Cheetah patrol craft with new, robust, High Density Polyethylene recyclable craft this Summer is an illustration of how this has worked. First year savings on running costs are expected to be in the order of £11,000 owing to reduced maintenance requirements and will, importantly, also deliver greater operational availability. In the medium term, the need to replace outboard engines will disappear generating savings. The positive longer-term impact on the Asset Replacement Reserve (ARR) has already been advertised, with an expected hull life of around 40 years. The new craft are now reaching completion with a forecast delivery date in June. Further projects such as refurbishment of the Warsash Bridge in September will have a similarly favourable long-term impact on the ARR, obviating the requirement for larger scale investment at the end of the decade.

Our final accounts this year show the Revenue Reserve at 10% of gross Revenue and therefore at the maximum allowed under Board policy with our contribution of £42,000 to the Asset Replacement Reserve made. Our £10,208 surplus this year is a windfall which can be used in a number of ways. A strong recommendation is made for its exceptional retention in Revenue (taking the balance temporarily above 10%), given the pressure visible in the Forward Budget for a draw against our projected shortfall in 2023/24. These Annual Accounts and the Forward Budget will be considered in our further deliberation on the setting of next year's Harbour Dues.

Jason Scott

Marine Director and Harbour Master River Hamble Harbour Authority

Accountant's report
for the year ended 31 March 2023

These accounts have been prepared in accordance with the requirements of the Companies Act 2006 and comprise the Income Statement, the Statement of Financial Position and related notes.

The River Hamble Harbour Authority meets the small company criteria contained in section 382 of the Companies Act 2006.

Under section 477 of the Companies Act 2006, a company that qualifies as a small company is exempt from the requirements of the Act relating to the audit of accounts for that year. These accounts are therefore presented unaudited.

The financial transactions, assets and liabilities of the River Hamble Harbour Authority are also included within the statutory accounts of Hampshire County Council. These are presented in accordance with the Accounts & Audit Regulations 2015 and are published at <https://www.hants.gov.uk/aboutthecouncil/budgetspendingandperformance/accounts>

Signed:

Date:

Rob Sarfas
Corporate Accounting Manager

River Hamble Harbour Authority

**Income and Expenditure statement
for the year ended 31 March 2023**

	Notes	2022/23 £	2021/22 £
Turnover	2	631,166	643,208
Other operating income	3 & 12	106,827	75,890
		737,993	719,098
Staff costs	4		
Salaries		388,007	364,645
National Insurance		37,073	35,230
Pension Contributions		65,248	61,825
Other employee expenses		3,687	3,220
		494,015	464,920
Depreciation and other amounts written off tangible and intangible fixed assets	11	32,938	32,417
Other operating charges			
Rent/Rates/Leases	5	35,929	36,915
Utilities		4,420	3,913
Other Premises Costs		3,078	3,637
Boats - Repairs & Expenses	6	16,832	11,097
Staff Travel		254	194
Insurance		1,600	1,600
Office Expenses	7	44,204	40,962
Environmental Maintenance	8	2,294	2,598
Public Jetties & Navigational Safety Services provided by Hampshire County Council	9	39,195	37,198
Other Services (including Designated Person)		11,285	9,570
Oil Spill Response		4,786	4,366
CCTV		145	146
Projects funded by Reserves	10	4,891	7,480
		172,670	175,355
Profit/(loss) for the financial year	15	38,370	46,406

River Hamble Harbour Authority

Statement of Financial Position
as at 31 March 2023

	Notes	2022/23		2021/22	
		£	£	£	£
Fixed assets	11				
Tangible assets			276,158		310,361
Assets under construction			<u>173,773</u>		<u>0</u>
			449,931		310,361
Current assets					
Debtors	13	24,512		23,016	
Cash at bank and in hand		<u>948,501</u>		<u>1,078,626</u>	
		973,013		1,101,642	
Creditors: Amounts falling due within one year	14	425,017		452,446	
Net current assets			<u>547,996</u>		<u>649,196</u>
Total assets less current liabilities			997,927		959,557
Net assets			<u>997,927</u>		<u>959,557</u>
Reserves					
Profit and loss account	15		<u>997,927</u>		<u>959,557</u>
			<u>997,927</u>		<u>959,557</u>

For the year ended 31 March 2023 the River Hamble Harbour Authority was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

No notice has been received in accordance with section 476 of the Companies Act 2006 that requires the River Hamble Harbour Authority to obtain an audit.

The Board acknowledges its responsibilities for complying with the requirements of the Act with respect to accounting records and for preparing accounts which give a true and fair view of the state of affairs of the River Hamble Harbour and of the profit or loss for the financial year.

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with Financial Reporting Standard 102 Section 1A *Small Entities*.

The financial statements were approved and authorised for issue by the Harbour Board and signed on its behalf by

_____ on _____
Councillor Seán Woodward
Chairman of the Board

The notes on pages 11 to 17 form an integral part of these financial statements.

River Hamble Harbour Authority

Notes to the financial statements
for the year ended 31 March 2023

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with Financial Reporting Standard 102 Section 1A *Small Entities*.

1.2 Turnover

Turnover represents the total value, excluding value added tax, of sales made during the year and derives from the provision of goods and services falling within the River Hamble Harbour Authority's ordinary activities.

1.3 Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, on a straight line basis. A full year of depreciation is applied in the year of purchase.

2 Turnover

The total turnover for the year has been derived from the River Hamble Harbour Authority's principal activity, wholly undertaken in the UK.

	2022/23	2021/22
	£	£
Marinas and Boatyards	453,897	466,904
River Moorings	107,356	105,289
Jetty Charges	28,829	26,532
Mooring and Towing Charges	1,980	457
Commercial and Pleasure craft	14,130	12,087
Total Harbour Dues	606,192	611,269
Visitors	24,974	31,939
Total turnover	<u>631,166</u>	<u>643,208</u>

3 Other operating income

	2022/23	2021/22
	£	£
Crown Estate Management Fee	71,275	71,275
Miscellaneous Income	7,335	3,310
Interest	15,628	1,305
Profit on disposal of assets	12,589	0
Other Funding	0	0
Total other operating income	106,827	75,890

4 Employees

	2022/23	2021/22
Staff numbers	12	12

5 Rent Rates Leases

	2022/23	2021/22
	£	£
Rent - Oil Spill Response Equipment Unit	4,638	4,380
Rent - Crown Estates	7,901	8,593
Rent - Warsash Jetty	2,105	2,243
Rent - Visitors Pontoon	2,105	2,243
Rent - Hamble Jetty	2,105	2,243
Rent - Fishermans Pontoon	2,105	2,243
Business Rates - River Hamble Harbour	14,970	14,970
	35,929	36,915

6 Boat repairs & expenses

	2022/23	2021/22
	£	£
Repair, Maintenance and Boat Refurbishment	6,752	3,955
Vehicle Running Expenses (Fuel)	7,821	5,829
Tools (including Chandlery)	2,259	1,313
	16,832	11,097

7 Office expenses

	2022/23	2021/22
	£	£
Equipment	1,332	1,364
First Aid Supplies/Health & Safety	205	202
Printing & Stationery	2,971	1,934
Catering/General	1,558	946
Protective Clothing and Safety Equipment	3,636	3,785
IT Charges	8,086	6,906
Postage	23	201
Subscriptions	1,682	1,817
Promotional Events/Publicity/Publications	3,636	3,793
Credit Card Charges (re Income Collection)	21,075	20,014
	<u>44,204</u>	<u>40,962</u>

8 Environmental Maintenance

	2022/23	2021/22
	£	£
Waste Collection	1,313	1,642
Clearance of Warsash Slipway	940	860
Miscellaneous Environmental Maintenance Expenditure	41	96
	<u>2,294</u>	<u>2,598</u>

9 Services provided by Hampshire County Council

	2022/23	2021/22
	£	£
Accountancy	21,600	21,600
Transaction processing	2,488	2,488
Tax/cash management	200	200
Internal audit	3,410	3,410
Legal Services	2,456	2,044
Democratic Services	8,056	6,499
	<u>38,210</u>	<u>36,241</u>

Contribution to Solent Forum	985	957
	<u>39,195</u>	<u>37,198</u>

No separate charge is currently levied for the following:

- Rent and general repair costs associated with the Harbour Office
- Access to and use of the County Council's IT infrastructure and systems
- Insurance, apart from a nominal premium of £1,600 relating to the Patrol Boats

10 Projects funded by Reserves

	2022/23 £	2021/22 £
Navigation Lights	0	1,908
Boat Engine Maintenance	3,632	5,572
Weather Station	1,259	0
	<u>4,891</u>	<u>7,480</u>

11 Tangible fixed assets

	Marks, Beacons, Lights, Piles, Buoys £	Bridges, Walkways, Jetties £	Boats £	Other £	Total £
Cost					
At 1 April 2022	181,568	688,990	77,725	137,871	1,086,154
Additions	0	0	0	3,646	3,646
Disposals	0	0	(22,500)	0	(22,500)
Assets Under Construction	0	0	173,773	0	173,773
Transfers	0	0	0	0	0
At 31 March 2023	<u>181,568</u>	<u>688,990</u>	<u>228,998</u>	<u>141,517</u>	<u>1,241,073</u>
Depreciation					
At 1 April 2022	148,688	449,943	57,196	119,966	775,793
Charge for the year	3,842	18,623	5,432	5,041	32,938
On disposals	0	0	(17,589)	0	(17,589)
At 31 March 2023	<u>152,530</u>	<u>468,566</u>	<u>45,039</u>	<u>125,007</u>	<u>791,142</u>

Net book values

At 31 March 2023	29,038	220,424	183,959	16,510	449,931
At 31 March 2022	32,880	239,047	20,529	17,905	310,361

12 Disposal of assets

	2022/23
	£
Cost:	
RIB	15,000
Boat engine	7,500
	<u>22,500</u>
Less cumulative depreciation	(17,589)
Net book value	4,911
Sale proceeds	(17,500)
	<u><u>12,589</u></u>
Profit on disposal of assets	

13 Debtors

	2022/23	2021/22
	£	£
Trade debtors	20,933	21,516
Prepayments and accrued income	3,579	1,500
	<u>24,512</u>	<u>23,016</u>

No debtor amounts fall due after more than one year

14 Creditors: amounts falling due within one year

	2022/23	2021/22
	£	£
Trade creditors	12,930	26,086
Accruals and deferred income	412,087	426,360
	<u>425,017</u>	<u>452,446</u>

No creditor amounts fall due after more than one year

15 Profit and Loss Account

	Total £
At 1 April 2022	959,557
Transfers to/(from) Profit and Loss account	<u>38,370</u>
At 31 March 2023	<u><u>997,927</u></u>

16 Movement in reserves

	Cash backed Reserves					
	General Reserve £	Asset Enhance 'ment £	Asset Replace 'ment £	Total cash backed Reserves £	Asset backed Reserves £	Total Reserves £
Original as at 1 April 2022	73,705	67,489	508,002	649,196	310,361	959,557
AER contribution 2021/22	(11,505)	11,505	0	0	0	0
Revised as at 1 April 2022	62,200	78,994	508,002	649,196	310,361	959,557
Movement:						
2022/23 surplus	38,370	0	0	38,370	0	38,370
Transfers:						
Asset additions	0	0	(3,646)	(3,646)	3,646	0
Asset disposals	0	0	17,500	17,500	(17,500)	0
Asset under construction	0	0	(173,773)	(173,773)	173,773	0
Depreciation	32,938	0	0	32,938	(32,938)	0
Profit on disposal of assets	(12,589)	0	0	(12,589)	12,589	0
Asset contribution	(42,000)	0	42,000	0	0	0
Projects	4,891	(1,259)	(3,632)	0	0	0
Interest	(11,402)	1,556	9,846	0	0	0
Total movement	<u>10,208</u>	<u>297</u>	<u>(111,705)</u>	<u>(101,200)</u>	<u>139,570</u>	<u>38,370</u>
As at 31 March 2023	<u><u>72,408</u></u>	<u><u>79,291</u></u>	<u><u>396,297</u></u>	<u><u>547,996</u></u>	<u><u>449,931</u></u>	<u><u>997,927</u></u>

17 Reserves Policy

The Harbour Board approved a reserves policy on 18 May 2007 which provided for the following three reserves:

- Asset Enhancement Reserve (AER) – £320,000 for a programme of future opportunities.
- Asset Replacement Reserve (ARR) – to replace all Harbour Authority Assets and provide maintenance dredges over a 25-year cycle. An Annual contribution of £43,000, later reduced to £35,000, to be received from revenue.
- Revenue Reserve (RR, also known as the General Reserve) – to hold annual surpluses totalling no more than 10% of the gross revenue budget (for 2022/23 this equates to £65,100). Any excess to be transferred to the AER, returned to mooring holders or to fund one-off revenue budget pressures as approved by the Board.

On 1 April 2022 the Harbour Board approved the following changes to the reserves policy in relation to the Asset Replacement Reserve:

- Increase the annual revenue contribution from £35,000 to £42,000, with future increases linked to the Asset Replacement register reporting agreed in principle.
- Introduction of a £100,000 minimum reserves balance policy to improve future resilience.

The reserves policy is kept under continuous review, to ensure the reserves continue to be at the level the River Hamble needs to operate effectively in accordance with its aims, needs and objectives and taking into account potential risks and contingencies that may arise from time to time, and in the context of a separate risk management policy.

The Board review the level of Harbour Dues annually in the context of the Revenue Reserve balance and expected income and expenditure, revising the rates as required to maintain an appropriate balance in the Revenue Reserve.

The Board also annually reviews the fixed asset register to ensure that the contribution to the Asset Replacement Reserve is appropriate to meet all anticipated expenditure on the replacement or maintenance of assets, revising the contribution when necessary.

The Asset Enhancement Reserve is used for exceptional, non-essential expenditure to enhance the enjoyment of the River Hamble for river users, and funds are therefore transferred into this reserve from time to time as funds allow.

River Hamble Harbour Authority Management Accounts	2022/23 Year End Position			
	Revised Budget	Period 6 Forecast Outturn	Year End Actuals	Variance to Budget
	£	£	£	£
EXPENDITURE				
Staff Related				
Salaries	486,000	486,000	490,328	4,328
Training	3,000	2,000	1,666	(1,334)
Professional Subscriptions	2,000	2,000	2,021	21
Sub-Total Staff Related	491,000	490,000	494,015	3,015
Premises				
Rent / Rates	35,000	35,000	35,929	929
Electricity	2,000	3,000	3,132	1,132
Gas	1,000	1,000	665	(335)
Water / Sewerage	1,000	1,000	623	(377)
Repair & Maintenance (including Health & Safety Modifications)	3,000	3,000	3,223	223
Sub-Total Premises	42,000	43,000	43,572	1,572
Transport				
Repair, Maintenance & Boat Refurbishment	4,000	4,000	6,752	2,752
Vehicle Running Expenses (Fuel)	5,000	7,000	7,821	2,821
Tools (including Chandlery)	2,000	3,000	2,259	259
Car Allowances / Staff Travel	1,000	-	254	(746)
Insurance	2,000	2,000	1,600	(400)
Sub-Total Transport	14,000	16,000	18,686	4,686
Supplies & Services				
Office Expenses	38,000	40,000	44,204	6,204
Environmental Maintenance	4,000	2,000	2,294	(1,706)
Public Jetties & Navigational Safety	5,000	7,000	3,757	(1,243)
Central Department Charges	43,000	43,000	39,195	(3,805)
Designated Person	10,000	11,000	11,285	1,285
Oil Spill Response	4,000	5,000	4,786	786
Sub-Total Supplies & Services	104,000	108,000	105,521	1,521
GROSS EXPENDITURE	651,000	657,000	661,794	10,794

River Hamble Harbour Authority Management Accounts	2022/23 Year End Position			
	Revised Budget	Period 6 Forecast Outturn	Year End Actuals	Variance to Budget
	£	£	£	£
INCOME				
Harbour Dues	(559,000)	(580,000)	(561,253)	(2,253)
Crown Estate Funding	(71,000)	(71,000)	(71,275)	(275)
Visitor Income	(45,000)	(63,000)	(67,933)	(22,933)
Miscellaneous Income	(3,000)	(4,000)	(7,335)	(4,335)
Towing Charges	(9,000)	(2,000)	(1,980)	7,020
Other Funding	(1,000)	-	-	1,000
Interest	-	(3,000)	(4,226)	(4,226)
GROSS INCOME	(688,000)	(723,000)	(714,002)	(26,002)
NET REVENUE FUNDED EXPENDITURE	(37,000)	(66,000)	(52,208)	(15,208)
Contribution to Asset Replacement Reserve	42,000	42,000	42,000	-
Net surplus to Revenue Reserve	(5,000)	3,000	10,208	15,208
Net surplus to Asset Enhancement Reserve	-	21,000	0	0
INCOME / EXPENDITURE ON RESERVES				
Asset Enhancement	3,000	-	1,259	(1,741)
Asset Replacement - Projects	16,000	54,000	3,632	(12,368)
Asset Replacement - Additions	-	344,000	177,419	177,419
Asset Replacement - Disposals	-	(78,000)	(17,500)	(17,500)
Revenue Reserve	-	-	-	-
Expenditure from Reserves	19,000	320,000	164,810	145,810
Interest on Reserves				
Asset Enhancement Interest	-	(1,000)	(1,556)	(1,556)
Asset Replacement Interest	(1,000)	(7,000)	(9,846)	(8,846)
Income on Reserves	(1,000)	(8,000)	(11,402)	(10,402)
NET RESERVES FUNDED EXPENDITURE	18,000	312,000	153,408	135,408
TOTAL NET EXPENDITURE	(19,000)	246,000	101,200	120,200

River Hamble Harbour Authority Management Accounts	2022/23 Year End Position			
	Revised Budget	Period 6 Forecast Outturn	Year End Actuals	Variance to Budget
	£	£	£	£
RESERVES				
Contribution to Asset Replacement Reserves	42,000	42,000	42,000	-
Transfer To / (From) Revenue Reserve	(5,000)	3,000	10,208	15,208
Transfer To / (From) Asset Enhancement Reserve	-	21,000	-	-
	37,000	66,000	52,208	15,208
Transfer Interest to Reserves	1,000	8,000	11,402	10,402
Transfers from Reserves - Projects	(19,000)	(320,000)	(164,810)	(145,810)
Total Transfers To / (From) Reserves	(18,000)	(312,000)	(153,408)	(135,408)
TOTAL TRANSFERS TO / (FROM) RESERVES	19,000	(246,000)	(101,200)	(120,200)

River Hamble Harbour Authority				
Further detail on Harbour Dues, Visitors Income, Office Expenses and Central Department Charges				
	2022/23 Year End Position			
	Revised Budget	Period 6 Forecast Outturn	Actuals	Variance to Budget
	£	£	£	£
Harbour Dues Income				
Marinas and Boatyards	(446,000)	(473,000)	(453,897)	(7,897)
River Moorings	(113,000)	(107,000)	(107,356)	5,644
Total Harbour Dues Income	(559,000)	(580,000)	(561,253)	(2,253)
Visitor Income				
Mid Stream Visitors Pontoon	(17,000)	(24,000)	(24,974)	(7,974)
Warsash Jetty	(18,000)	(24,000)	(24,704)	(6,704)
Hamble Jetty	(3,000)	(4,000)	(4,125)	(1,125)
Commercial and Pleasure Craft Income	(7,000)	(11,000)	(14,130)	(7,130)
Total Visitor Income	(45,000)	(63,000)	(67,933)	(22,933)
Office Expenses				
Equipment	1,000	2,000	1,332	332
First Aid Supplies / Health & Safety	1,000	1,000	205	(795)
Printing & Stationery	2,000	2,000	2,971	971
Catering / General	1,000	1,000	1,558	558
Protective Clothing and Safety Equipment	3,000	4,000	3,636	636
IT Charges	7,000	7,000	8,086	1,086
Postage	1,000	-	23	(977)
Subscriptions	2,000	2,000	1,682	(318)
Promotional Events / Publicity /Publications	3,000	3,000	3,636	636
Retail (Crabbing Equipment)	1,000	-	-	(1,000)
Credit Card Charges (re Income Collection)	16,000	18,000	21,075	5,075
Total Office Expenses	38,000	40,000	44,204	6,204

River Hamble Harbour Authority				
Further detail on Harbour Dues, Visitors Income, Office Expenses and Central Department Charges				
	2022/23 Year End Position			
	Revised Budget	Period 6 Forecast Outturn	Actuals	Variance to Budget
	£	£	£	£
Central Department Charges				
Operational Finance	22,000	22,000	21,600	(400)
Integrated Business Centre / Audit / Tax Team / Finance	6,000	6,000	6,098	98
Democratic Services (Including Venue Costs)	9,000	9,000	8,056	(944)
Legal Services	5,000	5,000	2,456	(2,544)
Solent Forum Contribution	1,000	1,000	985	(15)
Total Central Department Charges	43,000	43,000	39,195	(3,805)

Notes to Appendices 2 and 3

The details of significant variations are as follows:

1. Staff related expenditure was £3,015 higher than the budget, with salary costs being £4,328 higher than budget due to higher than budgeted costs in respect of the pay award, which were partly offset by overtime costs being lower than budgeted. Training requirements were lower than expected and therefore costs were £1,334 lower than budgeted.
2. Premises costs were £1,572 higher than budgeted due to high levels of visitor income attracting higher turnover rental charges from the Crown Estate, and increased electricity costs.
3. Transport related expenditure was £4,686 higher than budget, with vehicle running expenses being £2,821 higher than budgeted due to increased fuel costs, and boats repair and maintenance costs being £2,752 higher than budgeted as additional work was carried out to ensure vessels are in good conditions for resale.
4. Office expenses were £6,204 higher than budgeted. Primarily this was due to income collection costs being £5,075 higher than budget, which resulted from increased levels of income. Printing and stationary costs were £971 higher than budgeted due to an increase to PrintSmart charges. IT related costs were £1,086 higher than budgeted due to increased Harbour Assist costs. Retail costs were zero, and therefore £1,000 under budget as, following the Covid-19 pandemic, the sale of crabbing equipment etc has yet to resume.
5. Environmental maintenance related costs were £1,706 lower than budgeted due to a reduced requirement for slipway clearances and refuse removal services.
6. Public jetties & navigational safety costs were £1,243 lower than the budget and due to a bathymetric survey not being required during the year.
7. Designated person expenditure was £1,285 higher than budgeted due to a change of supplier during the year, which will result in lower annual costs in future years.
8. Central Department Charges

The basis for the central department charges is as follows:

- Operational Finance - £21,600 based on an assessment of the time devoted to the River Hamble. This is reviewed regularly.
- Corporate Resources central charges - based on volumes and reviewed regularly. A more detailed breakdown of these services is listed below:

○ Integrated Business Centre (IBC)	£2,688
○ Audit Services	<u>£3,410</u>
	£6,098

- The charge for Audit Services is an SLA to cover audit requirements, both for specific site visits to the River Hamble and to cover systems and processes used by the River Hamble, such as payroll and IT systems.
- Legal Services and Democratic Services support costs – these charges are based on actual hours worked multiplied by an hourly rate which has been benchmarked to ensure best value. £2,456 was incurred for legal advice, £2,544 lower than budget and reflecting lower meeting requirements through the year. Democratic services charges, including venue hire costs, totalled £8,056 and were £944 lower than budget.
- A charge of £985 was received from Economy, Transport & Environment for the annual Solent Forum membership contribution.

The following costs are not currently borne by the Harbour Office:

- Notional rent and general repair costs associated with the Harbour Office.
- Access to and use of the County Council's Information Technology infrastructure and systems.
- Insurance, apart from a nominal fee relating to the Patrol Boats.

9. Total income for 2022/23 was £714,002, £26,002 above the budget of £688,000.
10. Visitor income was £22,933 higher than budget and due to the rise in yachting popularity following the relaxation of Covid-19 restrictions being sustained, larger boats continuing to stay longer and demand from boats displaced by dredging.
11. Income relating to towing charges was £7,020 below budget and due to no Crown Estate pile replacement projects taking place during the year.
12. Annual harbour dues were £2,253 higher than budget and therefore broadly in line with expected income levels.
13. Miscellaneous income was £4,335 higher than budget and due to increased demand for pile lines and irons services, plus higher levels of harbour consent work.

14. No retail income was received due to sales having not resumed following the Covid-19 pandemic.

River Hamble Harbour Authority – Reserves 2022 – 2024

	Revenue Reserve £	Asset Enhance 'ment Reserve £	Asset Replace 'ment Reserve £	Total £
Balance as at 31 March 2022	73,705	67,489	508,002	649,196
Approved Transfer to AER	(11,505)	11,505	0	0
Revised Balance as at 31 March 2022	62,200	78,994	508,002	649,196
Transfer to ARR from Revenue	(42,000)	0	42,000	0
Transfer to AER from Revenue	0	0	0	0
Asset Replacement Projects - Boat engines	0	0	(3,632)	(3,632)
Asset Replacement Additions - Purchase of New Vessels (50%) & CCTV	0	0	(177,419)	(177,419)
Asset Replacement Disposals - Sale of Old Vessel	0	0	17,500	17,500
Asset Enhancement Projects - Weather Station	0	(1,259)	0	(1,259)
Annual Interest Receivable	0	1,556	9,846	11,402
Net Surplus for the year	52,208	0	0	52,208
Balance at 31 March 2023	72,408	79,291	396,297	547,996
Transfer to ARR from Revenue	(42,000)	0	42,000	0
Transfer to AER from Revenue	0	0	0	0
Asset Replacement - Warsash Bridge Remedial Works	0	0	(94,000)	(94,000)
Asset Replacement - Purchase of New Vessels (50%)	0	0	(174,000)	(174,000)

Asset Replacement - Sale of Old Vessels	0	0	60,000	60,000
Asset Enhancement - Academic studies	0	(1,000)	0	(1,000)
Annual Interest Receivable	0	2,000	5,000	7,000
Net Surplus for the year	32,000	0	0	32,000
Balance at 31 March 2024	62,408	80,291	235,297	377,996

Interest is generated on revenue reserves and is included in the net transfer to / (from) revenue reserves

Reconciliation of profit and loss to surplus generated on general revenue activities

	2022/23
	£
Profit/(loss) for the financial year from Income Statement	38,370
Add back:	
Depreciation Charge for Year	32,938
Profit on disposal of assets	(12,589)
Projects funded from reserves	4,891
Less:	
Interest on AER and ARR	(11,402)
Agreed transfer to ARR	(42,000)
Net surplus to Revenue Reserve	<u>10,208</u>

River Hamble Harbour Authority Management Accounts	2023/24 Forecast Outturn			
	2022/23 Year End Actuals	2023/24 Original Budget	2023/24 Forecast Outturn	Forecast Budget Variance
	£	£	£	£
EXPENDITURE				
Staff Related				
Salaries	490,328	515,000	515,000	-
Training	1,666	2,000	2,000	-
Professional Subscriptions	2,021	2,000	2,000	-
Sub-Total Staff Related	494,015	519,000	519,000	-
Premises				
Rent / Rates	35,929	35,000	36,000	1,000
Electricity	3,132	3,000	3,000	-
Gas	665	1,000	1,000	-
Water / Sewerage	623	1,000	1,000	-
Repair & Maintenance (including Health & Safety Modifications)	3,223	3,000	3,000	-
Sub-Total Premises	43,572	43,000	44,000	1,000
Transport				
Repair, Maintenance & Boat Refurbishment	6,752	4,000	1,000	(3,000)
Vehicle Running Expenses (Fuel)	7,821	7,000	7,000	-
Tools (including Chandlery)	2,259	2,000	2,000	-
Car Allowances / Staff Travel	254	-	-	-
Insurance	1,600	2,000	2,000	-
Sub-Total Transport	18,686	15,000	12,000	(3,000)
Supplies & Services				
Office Expenses	44,204	38,000	47,000	9,000
Environmental Maintenance	2,294	4,000	4,000	-
Public Jetties & Navigational Safety	3,757	2,000	2,000	-
Central Department Charges	39,195	41,000	41,000	-
Designated Person	11,285	7,000	7,000	-
Oil Spill Response	4,786	5,000	5,000	-
Sub-Total Supplies & Services	105,521	97,000	106,000	9,000
GROSS EXPENDITURE	661,794	674,000	681,000	7,000

River Hamble Harbour Authority Management Accounts	2023/24 Forecast Outturn			
	2022/23 Year End Actuals	2023/24 Original Budget	2023/24 Forecast Outturn	Forecast Budget Variance
	£	£	£	£
INCOME				
Harbour Dues	(561,253)	(579,000)	(563,000)	16,000
Crown Estate Funding	(71,275)	(71,000)	(71,000)	-
Visitor Income	(67,933)	(60,000)	(68,000)	(8,000)
Miscellaneous Income	(7,335)	(3,000)	(4,000)	(1,000)
Towing Charges	(1,980)	(2,000)	(2,000)	-
Other Funding	-	(1,000)	(1,000)	-
Interest	(4,226)	(4,000)	(4,000)	-
GROSS INCOME	(714,002)	(720,000)	(713,000)	7,000
NET REVENUE FUNDED EXPENDITURE	(52,208)	(46,000)	(32,000)	14,000
INCOME / EXPENDITURE ON RESERVES				
Asset Enhancement	1,259	1,000	1,000	-
Asset Replacement - Projects	3,632	-	94,000	94,000
Asset Replacement - Additions	177,419	-	174,000	174,000
Asset Replacement - Disposals	(17,500)	-	(60,000)	(60,000)
Revenue Reserve	-	-	-	-
Expenditure from Reserves	164,810	1,000	209,000	208,000
Interest on Reserves				
Asset Enhancement Interest	(1,556)	(2,000)	(2,000)	-
Asset Replacement Interest	(9,846)	(5,000)	(5,000)	-
Income on Reserves	(11,402)	(7,000)	(7,000)	-
NET RESERVES FUNDED EXPENDITURE	153,408	(6,000)	202,000	208,000
TOTAL NET EXPENDITURE	101,200	(52,000)	170,000	222,000

River Hamble Harbour Authority Management Accounts	2023/24 Forecast Outturn			
	2022/23 Year End Actuals	2023/24 Original Budget	2023/24 Forecast Outturn	Forecast Budget Variance
	£	£	£	£
RESERVES				
Contribution to Asset Replacement Reserves	42,000	42,000	42,000	-
Transfer To / (From) Revenue Reserve	10,208	2,000	(10,000)	(12,000)
Transfer To / (From) Asset Enhancement Reserve	-	2,000	-	(2,000)
	52,208	46,000	32,000	(14,000)
Transfer Interest to Reserves	11,402	7,000	7,000	-
Transfers from Reserves - Projects	(164,810)	(1,000)	(209,000)	(208,000)
Total Transfers To / (From) Reserves	(153,408)	6,000	(202,000)	(208,000)
TOTAL TRANSFERS TO / (FROM) RESERVES	(101,200)	52,000	(170,000)	(222,000)

River Hamble Harbour Authority				
Further detail on Harbour Dues, Visitors Income, Office Expenses and Central Department Charges				
	2023/24 Forecast Outturn			
	2022/23 Year End Actuals	2023/24 Original Budget	2023/24 Forecast Outturn	Forecast Budget Variance
	£	£	£	£
Harbour Dues Income				
Marinas and Boatyards	(453,897)	(471,000)	(455,000)	16,000
River Moorings	(107,356)	(108,000)	(108,000)	-
Total Harbour Dues Income	(561,253)	(579,000)	(563,000)	16,000
Visitor Income				
Mid Stream Visitors Pontoon	(24,974)	(23,000)	(25,000)	(2,000)
Warsash Jetty	(24,704)	(23,000)	(25,000)	(2,000)
Hamble Jetty	(4,125)	(4,000)	(4,000)	-
Commercial and Pleasure Craft Income	(14,130)	(10,000)	(14,000)	(4,000)
Total Visitor Income	(67,933)	(60,000)	(68,000)	(8,000)
Office Expenses				
Equipment	1,332	1,000	1,000	-
First Aid Supplies / Health & Safety	205	1,000	1,000	-
Printing & Stationery	2,971	2,000	2,000	-
Catering / General	1,558	1,000	1,000	-
Furniture	-	-	4,000	4,000
Protective Clothing and Safety Equipment	3,636	3,000	3,000	-
IT Charges	8,086	7,000	7,000	-
Postage	23	1,000	1,000	-
Subscriptions	1,682	2,000	2,000	-
Promotional Events / Publicity /Publications	3,636	3,000	3,000	-
Retail (Crabbing Equipment)	-	1,000	1,000	-
Credit Card Charges (re Income Collection)	21,075	16,000	21,000	5,000
Total Office Expenses	44,204	38,000	47,000	9,000

River Hamble Harbour Authority				
Further detail on Harbour Dues, Visitors Income, Office Expenses and Central Department Charges				
	2023/24 Forecast Outturn			
	2022/23 Year End Actuals	2023/24 Original Budget	2023/24 Forecast Outturn	Forecast Budget Variance
	£	£	£	£
Central Department Charges				
Operational Finance	21,600	22,000	22,000	-
Integrated Business Centre / Audit / Tax Team / Finance	6,098	6,000	6,000	-
Democratic Services (Including Venue Costs)	8,056	9,000	9,000	-
Legal Services	2,456	3,000	3,000	-
Solent Forum Contribution	985	1,000	1,000	-
Total Central Department Charges	39,195	41,000	41,000	-

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HAMPSHIRE COUNTY COUNCIL

Report

Committee:	River Hamble Management Committee
Date:	16 June 2023
Title:	Review of Harbour Dues
Report From:	Director of Universal Services

Contact name: Jason Scott

Tel: 01489 576387

Email: Jason.scott@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to analyse the financial position of the River Hamble Harbour Undertaking in order to make a recommendation on any change in Harbour Dues that may be necessary.

Recommendation

2. That the River Hamble Harbour Management Committee supports the recommendation to the River Hamble Harbour Board for the approval of an increase in Harbour Dues of 3% for 2023/24.

Executive Summary

3. The decision made last year to increase Harbour Dues by 1% met our requirement and has generated a revenue surplus of £10,208. This helpful position will enable the Harbour Authority to offset necessary pressures in expenditure in the forward budget. Those pressures and specifically the impact of a projected 6% increase in the salaries budget, mean that a deficit will remain, requiring an increase in Harbour Dues to make good the difference.

Background

4. This paper recommends the rate for Harbour Dues for 23/24, based on an analysis of our Asset Review of March 2023 and our Annual Statutory Accounts, already presented at this meeting. Its recommendation provides for the long-term maintenance of our appropriate risk-based Marine Safety

Management System, as well as other expected services. This year, as last, our Asset Review work has demonstrated likely continuation in volatility in the cost of both raw materials and manufacturing. Our annual contribution to the Asset Replacement Reserve (ARR) remains correctly at £42,000 and is reviewed each year. An increase in this figure will become necessary in due course. Our annual accounts and forward budget show that, while income streams remain strong, the pressures brought about by a necessary increase in the salary budget must be met.

4. Last year's decision to increase Harbour Dues by 1% has been seen to be correct with the Revenue Reserve at its upper threshold and options available for the use of a revenue surplus of £10,208 from a continuation in the increase in visitors' income. This is the second such beneficial surplus in consecutive years indicating when combined with favourable early-season levels of visitors' income, increased confidence that visitor levels and associated income should continue.
4. Expenditure has been broadly as expected with savings made in some areas offset by greater spend elsewhere. Pre-emptory spending on some operational assets has taken place to take advantage of opportunity to minimise future draw on the ARR. In achieving a modest surplus in 2022/23, the Harbour Authority must be mindful of forecast necessary increases in expenditure this year which sit outside its control. Principally, these include our salary budget and rising costs in necessary purchases from the revenue budget. Of these, the salary forecast is the largest, based on a likely representative increase of 6% this year. This represents an additional £29,000 of expenditure. Taken together, and despite sustained visitors income, the budget forecast for 2023/24 after making our £42,000 contribution to the ARR, predicts a shortfall of £10,000. It is this increase which will have the greatest affect on our future budget because likely pay awards for this current and next year's budgets must be anticipated in this review.
5. Modest surpluses over the past two years of £11,000 and £10,208 have been achieved but the forward budget illustrates how additional income is projected to be absorbed by our increased expenditure. We can see that the forward budget also includes one other item of necessary expenditure from revenue which has a correspondingly disproportionate effect upon that account. Retaining exceptionally the surplus made in 2022/23 in the revenue account will offset the £10,000 deficit position transparently and reduce the requirement to increase Harbour Dues to a more modest level.
6. This year's projected pay award has been included in our forward budget and represents extra expenditure of £29,000. With the forward budget showing a projected deficit of £10,000, it can be seen that most of the expenditure increase is being absorbed by our projected higher income. It can also be seen how the £10,208 surplus from last year, retained exceptionally in the Revenue Reserve can be available to meet that deficit. However, it is clear that we are unlikely to achieve a surplus in this financial year and, unless an appropriate increase in Harbour Dues is applied, we will continue in deficit and require continued draw on the Revenue Reserve. This is position is not

sustainable, the more so as ongoing uncertainties in markets mean retaining a suitable margin of financial surety is sensible. An increase in Harbour Dues must therefore address this shortfall first and take the benefit of the £10,208 revenue surplus as the 'windfall' it is to offset any further revenue pressures this year.

7. We must also try look further ahead to next year in a reasonable attempt to forestall as well as we can future budgetary pressures, driven, inter alia by salary increases. Pressure for a similar salary increase next year is likely to diminish as inflation drops over the rest of this year (as it is widely forecast to do). While it is not possible to forecast what next year's salary award will look like, it is reasonable to prepare for some form of increase to moderate and smooth the requirement for future increases in Harbour Dues. This is because, each year, the Harbour Authority recognises that the benefit of any increase the calendar year must be applied proportionately against the different dates of the financial year.
8. The resultant issue is therefore to offset the immediate requirement of a shortfall of £10,000, de-risk by a reasonable margin any shortfall in visitors' income which will always be variable and to pre-empt as well as possible any additional pay award next year. Judgment of what constitutes a reasonable margin in visitors' income will be to a degree subjective. Visitors' income has been strong for the past two years and, at the time of writing, we are on track for a similar performance to last year. A margin of £3,000 is deemed a reasonable risk margin. On that basis, an increase of £13,000 in income will be seen to be a combination of what is necessary and what is prudent. £13,000 represents an approximate increase on Harbour Dues of 2.5%. Preparing for future salary increases and our 'glidepath' up to our projected 2026 increase in our ARR contribution, it is recommended that an increase of 3% in Harbour Dues is applied.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes
People in Hampshire live safe, healthy and independent lives:	Yes
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	Yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

(a) An EIA is not required as no negative impacts are anticipated.

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HAMPSHIRE COUNTY COUNCIL

Report

Committee:	River Hamble Harbour Management Committee
Date:	16 June 2023
Title:	Forward Plan for Future Meetings
Report From:	Director of Universal Services

Contact name: Jason Scott

Tel: 01489 576387

Email: Jason.Scott@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to set out the key issues which it is anticipated will appear on the River Hamble Harbour Management Committee and Harbour Board agendas in the forthcoming months. The Forward Plan is attached at Appendix 1.

Recommendation

2. That the report be noted.

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents	
<p>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</p>	
<u>Document</u>	<u>Location</u>
None	

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

An EIA is not required as no negative impacts are anticipated.

Management Committee Date	Agenda Item	Harbour Board Date
16 June 2023	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) • River Hamble Final Accounts 2022/23 • Review of Harbour Dues • Forward Plan for Future Meetings • Environmental briefing and opportunity to see new patrol craft 	7 July 2023
15 September 2023	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Review of Business Plan • Harbour Works Consent (if applicable) • Forward Plan for Future Meetings 	6 October 2023
None	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) 	17 November 2023
8 December 2023	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) • 2024/25 Forward Budget • Forward Plan for Future Meetings 	12 January 2024